



PRASANTA CHANDRA MAHALANOBIS MAHAVIDYALAYA

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(Re-accredited by NAAC with B+ Grade, 3rd Cycle)

ISO 9001: 2015 Certified

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The Department of English

24.02.2025

NOTICE

The Department of English is going to organize a hands-on training programme on **Acquiring Basic Computer Skills** for the students of the Department. The uninitiated students will be trained to use various digital tools like preparing power point presentation (PPT), use of Google Docs, merging of PDF and similar other tools. They will be further mentored how to make presentation using PPT and other technological gadgets/tools. This programme will be open for students of other departments.

Date of the Training Programme: **04.03.2025**

Time: 11.30 am onwards

Venue: 107

Who can Join? **Students of any semester of any Department/Discipline/Stream (Honours/Multi-Disciplinary Course)**

Programme Coordinators: Ms Nandita Bhaumik Chowdhury & Ms Chandrama Basu

Email for correspondence: hodeng@pcmm.edu.in

The Head/In-Charge and other faculty members of all departments are hereby requested to encourage their students to register for the above-mentioned programme.


Dr. SUKANTA DAS
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